



## SCHOOL AGE DISCIPLINE ACTION POLICY

### LEVEL 1 OFFENSE ACTION STEPS

1. Verbal Warning
2. Time Out In Class
3. Time Out In Office
4. Time Out In Office and Call Parent At Work
5. Parent Conference Letter Of Probation
6. Dismissal

### LEVEL 2 OFFENSE STEPS

1. Dismissal

### LEVEL 1 OFFENSE

1. Foul Language
2. Stealing Facility Property of Another Child’s Property
3. Yelling at and talking back to Teacher
4. Pushing or rough play towards another child
5. Walking out of Class
6. Purposely Aggravating other Children
7. Disobeying Teachers

### LEVEL 2 OFFENSE

1. Striking Another child
2. Damaging Facility Property
3. Striking A Teacher
4. Throwing Chairs or objects at Teachers or Children

I, the undersigned parent or guardian of \_\_\_\_\_ (child’s full name), do hereby state that I have read and received a copy of the facility’s Discipline Action Policy and I agree to discuss it with my child and have them obey it..

Date of Child’s Enrollment: \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Please place one copy of Parent(s) or Guardian(s) signed copy in child’s facility record